

HINDUSTAN LATEX FAMILY PLANNING PROMOTION TRUST

B-14A, 2ND Floor, Noida Sector-62

Gautam Buddha Nagar-201307

Uttar Pradesh

RFP Ref. No. HLLHLPPT/GFATM /2024-25/003

Date: 08.10.2024

Request for Proposal (RFP) for engaging an Agency for Inspection, Assessment of Old Vehicles at different locations in India

Disclaimer:

This Request for Proposal (RFP) document contains statements derived from information believed to be true and reliable as of the date of acquisition. The RFP document does not constitute a recommendation, offer, or invitation to enter into a contract, agreement, or any other arrangement regarding the services. The provision of the services is subject to adherence to the selection process and the agreement upon appropriate documentation between HLPPT and any successful Bidder, as identified by HLPPT following the completion of the selection process outlined in this document. No contractual obligation shall arise from the RFP process unless and until a formal contract is signed and executed by duly authorized officers of HLPPT and the Bidder. The purpose of this RFP is to furnish the Bidder(s) with information to aid in the formulation of their proposals. This RFP does not assert to contain all the information that each Bidder may require. HLPPT makes no representation, warranty, and assumes no liability under any law, statute, rules, or regulations for the accuracy, reliability, or completeness of this RFP. HLPPT may, at its absolute discretion and without any obligation to do so, update, amend, or supplement the information in this RFP.

Activity Schedule

Sl. No.	Event/Activity	Details
1	RFP Ref. with date	RFP Ref. No. HLPPT/GFTAM/2024-25/003 Date: 08.10.2024
2	RFP Release Date	08.10.2024
3.	Submission of Pre-bid queries and participants detail for pre-bid meeting	All queries related to this queries to be sent on 11 th October'2024 by 6:30PM at info@hlppt.org
4	Pre-bid meeting (maximum two representative from each bidder)	15 th October'2024 at 4:00PM at address given below
5	Address for communication/submission, Pre-Bid Meeting/opening of Bids	Hindustan Latex Family Planning Promotion Trust B-14A, 2 nd Floor, Noida Sector-62 Gautam Buddha Nagar-201307 Uttar Pradesh

6	Mode of Submission	<p>Agency to submit proposal in two bid system i.e. duly mentioned on envelopes:</p> <p>Technical Proposal for Engaging Agency for Inspection, Assessment of Old Vehicles at different locations in India; and</p> <p>Financial Proposal for Engaging Agency for Inspection, Assessment of Old Vehicles at different locations in India.</p> <p>The above two envelope to be kept in another envelope and shall require to be submitted at address given above (row no.5)</p>
7	Last Date & Time for submission of Bids	18 th October'2024 latest by 6:30 PM
8	Commercial Bid Opening- Date, Time & Venue	Shall be communicated to Technically Qualified Bidders, later

1. Any change to the Activity Schedule will be notified through website (<https://www.hlfppt.org/RFP>) only Amendments/corrigendum, if any, to this RFP would be hosted on our website only.
2. In case the date of an event like last date for submission of bids, opening of bids etc. are declared as holiday in Noida, the respective date shall be treated as postponed to the next working day.
3. Bidder's representatives should bring their company I-cards for Pre-Bid Meeting and any other meeting connected with this RFP. Only a maximum of two authorized representatives from each bidder will be allowed to attend Pre-bid meeting and tender opening event and the authorized representative must attend the pre-bid meeting without fail.
4. In case there is no clarification/queries received by the due date & time for submission of queries, no Pre-bid meeting shall take place.

TENDER DOCUMENT

1. Introduction

To strengthen the National efforts of National TB Elimination Program (NTEP) objectives, Hindustan Latex Family Planning Promotion Trust (HLFPPT) has been awarded as the Principal Recipient (PR) under Grant (GC 7) funded by Global Fund. HLFPPT as principal recipient for Tuberculosis component is implementing the next GFATM grant cycle (GC7) from April 2024 to March 2027.

Under the said program, HLFPPT, invites 'Sealed Bids' for Inspection, Assessment of Vehicles available at different location in India are as per details given in Annexure-K. The terms and conditions for participation in the bidding process are given in Annexure-B. The rates are to be quoted in the prescribed format given in Annexure-J.

2. Eligibility Criteria

2.1 To become eligible to respond to this RFP, the bidder should fulfill the following minimum eligibility criteria:

Sl. No.	Qualification Criteria	Documentary Evidence
1	Bidder should be registered under Company's act 1956 or 2013 /LLP /Partnership Firm /Society /Trust /Proprietorship firm	Copy of the Valid Registration Certificate
2	Bidder should have valid GST Registration	Copy of GST Registration Certificate (self-attested)
3	Bidder Should have valid PAN Number	Copy of PAN duly (self-attested)
4	Average annual turnover in the last 3 financial years	Balance Sheet/Turn over certificate from Chartered Accountant on the letterhead/ITR Copy of last 3 FY
5	Bidder should have experience in providing similar nature of services (Operationalization & Maintenance of MMUs) on PAN India basis.	Documentary proof – copy of Work Order etc.
6	Bidder should not be blacklisted by any Government/PSU/Procuring Agency as on the date of submission of the Bid	Letter signed by Authorized Signatory of the company as per the Annexure "G" on Company Letterhead

2.2 The vendor to submit the details of human resource engaging to conduct the inspection & assessment of vehicles at different location in India.

2.3 The vendor to submit the detailed plan for inspection & assessment of vehicles available at different parts of India (as per "Annexure K").

3. General Terms and Conditions

- 3.1 No agency shall be entitled to submit more than one bid jointly or severally. If one does so, all bids wherein the agency has participated shall stand disqualified.
- 3.2 The agency shall bear all costs associated with the preparation and submission of bid.
- 3.3 The agency must have valid PAN (Permanent Account Number) and should be registered with GST. The documentary evidence to this effect to be provided.
- 3.4 HLPPT reserves the right to accept /reject/ select one or more than one agency and to annul the bidding process any or all bids at any time prior to award of contract without thereby incurring any liability to the affected agency.
- 3.5 HLPPT reserves the right to cancel the contract based on performance without assigning any reason thereof.
- 3.6 Agencies that will be technically qualified would only be considered for opening of financial bids. The Evaluation Committee will evaluate the Technical Proposal using the evaluation parameters as below and would select the technically qualified Bidder.
- 3.7 During the period of the contract, HLPPT can increase/decrease the number of vehicles on the same rates, items and conditions as stipulated in the same shall be obligatory and binding on contract to any such order.
- 3.8 HLPPT reserves the right to award the Work order to the second highest scoring agency in the event the first highest scoring agency backs out after final discussions. In such scenario the L2 agency would be considered only on acceptance of L1 rates.
- 3.9 Agencies that will be technically qualified would only be considered for opening of financial bids. The Evaluation Committee will evaluate the Technical Proposal using the evaluation parameters as per "Annexure C" and would select the technically qualified Bidder.
- 3.10 The evaluation of the RFP will be conducted solely based on the substantial information, credentials, and documentary evidence presented by the agencies as per "Annexure A, B & D".
- 3.11 Procuring Agency Management retains the prerogative to allocate the work to multiple agencies if the situation demands.
- 3.12 The agency is obliged to submit their offer in sealed envelopes, clearly labeled as Proposal for "Engaging a Consultant/Agency to provide services for Assessment of Vehicles available at different location"
- 3.13 Agencies are prohibited from subcontracting any part or the entirety of the assigned work. In the event of such subcontracting, the procuring agency reserves the right to terminate the contract with the agency.

- 3.14 The rates provided by the agency should encompass all applicable taxes and charges. The financial bid must be aligned with the format specified in "Annexure-J": Financial Bid Format.
- 3.15 Any technical and financial bid with inadequate information and those which do not meet the eligible criteria or received after the closing date & time will not be entertained and considered under any circumstances.
- 3.16 Procuring Agency reserves the possibility of empaneling multiple agencies or consultants that meet the empanelment criteria.
- 3.17 The technical bid must be endorsed with the agency's signature and stamp on all pages, including adherence to the terms and conditions outlined in the RFP.
- 3.18 Agencies are also required to submit duly signed and stamped undertakings, as detailed in "Annexure- E & I".
- 3.19 The contract may be terminated on breach of any of the clauses of this RFP.
- 3.20 HLPPT reserves the right to cancel the bid anytime without prior information/notice.
- 3.21 The bids are to be sent in sealed envelope superscribed as 'BID for Inspection, Assessment of Vehicles'. The bids shall be signed by a person duly authorized on behalf of the bidder firm and shall be sent to:-

Procurement & Commercial Division
HLPPT
B-14A, 2nd Floor, Noida Sector-62
Gautam Buddha Nagar- 201307, U.P.

- 3.22 The sealed bids will be received by HLPPT upto 6.30PM PM on 18th October'2024. Any bid received after the prescribed deadline shall not be considered irrespective of rates. Financial Bid of such firms which meet the prescribed techno-commercial criteria will be opened only.
- 3.23 The bid shall remain valid for a period of 06 months from the date of receipt of the bid.

4. Scope of Work

- 4.1 Seventy two (72) Old Mobile Medical Units are available at different locations in India. The agency would be required to inspect, assess the MMUs in details both in terms of external & internal conditions of vehicles as well as statutory compliances like:-

a) Statutory Compliances

- RC
- Fitness
- Road Tax
- Pollution
- Insurance

b) Vehicle Status in terms of external/internal body

External:-

- Scratches
- Dents
- Lights
- Wiper
- Window Glass
- External body repair cost

Internal:-

- Engine
- Brake
- Clutch
- AC
- Gear box
- Any other

c) Maintenance/repair costing

d) Status/condition of equipment available in the vehicle

4.2 The agency to inspect and assess the vehicle and to submit the report providing with approx. estimated amount to be incurred for ensuring the vehicle functional with all statutory compliances.

4.3 The agency to categorize the vehicles in three categories based on the expenditure to be incurred for their readiness to ply on road for project implementation purpose.

5. Evaluation Criteria

5.1 The vendor to submit documentary evidence such as operationalization & maintenance of MMUs on Pan India basis.

5.2 The vendor to submit the details of human resource engaging to conduct the inspection & assessment of vehicles at different location in India. (as per Annexure K).

5.3 The vendor to submit the detailed plan for inspection & assessment of vehicles available at different parts of India (as per Annexure K).

6. MSME Registration:

6.1 The bidders participating as Micro/Small Enterprises (MSE) shall submit an Undertaking in the prescribed format (Annexure-I) given in Bid Document declaring the status of their firm under the provisions of Micro and Small Enterprises along with a copy of the document/ certificate issued by any of the Authority mentioned below:

- District Industries Centres
- Khadi and Village Industries Commission
- Khadi and Village Industries Board

- Coir Board
- National Small Industries Corporation (NSIC)
- Directorate of Handicrafts and Handloom
- MSEs registered under Udyam Registration (UR) portal
- Any other Body specified by Ministry of Micro, Small and Medium Enterprises.

- 6.2 The registration certificate submitted by MSEs issued from any one of the above agencies must be valid as on close date of the tender. The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.
- 6.3 MSEs Bidders are exempted from payment of Earnest Money Deposit (EMD).

7. Rates & Prices

- 7.1 Bidders should quote the rates in the format given at Annexure-J.
- 7.2 The rates quoted by the bidders for Inspection, Assessment, of vehicles will be all inclusive and on "As is where is basis". Any statutory or other charges will be borne by the bidder only. Successful bidders will have to inspect, assess the vehicle and submit detailed report on a date and time specified by HLPPT.

8. Project Duration

- 8.1 The successful agency to ensure that the inspection and assessment of all the 72 vehicle available at different location in India is completed in 45 days from the date of issue of Work Order. Any delay in whatsoever manner will impact penalty as per clause 11 of this RFP.

9. Payment

- 9.1 The payment to the successful Bidder will be released only after completion of Inspection & assessment of vehicles and submission of detailed report duly certified by the HLPPT representative.
- 9.2 Payment would be released by way of Cheque/NEFT/RTGS by HLPPT, within 30 days from the date of submission of invoice along with detailed report duly certified, verified by HLPPT representative.

10. Terms of Contract

- 10.1 During the period of the contract, procuring agency can increase/decrease the number of vehicles on the same rates, terms and conditions and the same shall be obligatory and binding on agency.
- 10.2 The award of Contract(s) to the successful Bidder(s) will not entitle him the exclusive right to supply the entire requirement of hired vehicles. Procuring agency reserves the right to engage multiple agencies at its own convenience and discretion.

11. Penalty

- 11.1 Time is essence of the contract. The successful bidder must adhere to the time limit. Failure to Inspection, Assessment and submission of detailed report beyond the stipulated date & time, will impact penalty as follows:
- a. Delay of more than a week but limited to fortnight @ 2% of the Work Order value
 - b. Delay of more than a fortnight but limited to month @ 5% of the Work Order value

- c. Delay of more than a month will leads to cancellation of Contract and withholding the payment till the work gets completed through another agency. In such scenario the cost of engaging the other agency will be recovered from the defaulting agency, even if the other agency is hired at higher rates.

12. Conflict of interest

- 12.1 The Vendor will warrant that, to the best of its knowledge after making diligent inquiry, at the date of signing the contract no conflict of interest exists nor is likely to arise in the performance of its obligations under the contract. A Bidder shall not have a conflict of interest that may affect the evaluation process. Any bidder found to have a conflict of Interest shall be disqualified. Bidder to require to provide undertaking to this effect as per Annexure "H" of this RFP.

13. Right to terminate the Process

- 13.1 HLPPT may terminate the RFP process at any time without assigning any reasons whatsoever. HLPPT makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- 13.2 This RFP document does not constitute an offer by HLPPT. The bidder's response to this RFP may/may not result into selection of bidder(s) after completion of selection process as detailed in this RFP document.
- 13.3 HLPPT reserves the right to accept or reject any proposal, and to annul the RFP process and reject all proposals at any time, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for its action. The decision of HLPPT will be final in this matter.

14. Disqualifications

- 14.1 HLPPT may, at its sole discretion and at any time during the evaluation of Proposal, disqualify any Bidder, if the Bidder has:
 - a. Made misleading or false representations in the forms, statements or attachments submitted in proof of the eligibility requirements.
 - b. Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures, etc. in any project.
 - c. Submitted a proposal that is not accompanied by required documentation or is non-responsive.
 - d. Failed to provide clarifications related thereto, when sought.
 - e. Submitted more than one Proposal.
 - f. Been declared ineligible by the Government of India/State/UT Government/ PSUs for corrupt and fraudulent practices or blacklisted.
 - g. Submitted a Proposal with price adjustment/variation provision.

15. Force Majeure

15.1 Definition

- a) For the purposes of this RFP, "Force Majeure" means an event which is beyond the reasonable control of a Party, and which makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to war, riots, civil disorder, earthquake, fire, explosion, storm, flood, or other natural disaster or adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts, or other industrial actions of the Party are within the power of the Party invoking Force Majeure to prevent), or mechanical, electronic or communication failure, confiscation or any other action by Government Agencies.
- b) "Force Majeure" shall not include (i) any event which is caused by the negligence or intentional action of a Party or such Party's agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected to both (a) take into account at the time of the conclusion of this RFP and (b) avoid or overcome in the carrying out of its obligations hereunder.
- c) "Force Majeure" shall not include insufficiency of funds or failure to make any payment required hereunder.
- d) Vendor shall not be in default in the performance of its obligation under this RFP to the extent that its performance of any such obligation is prevented or delayed by a force majeure event.

15.2 No Breach of RFP

The failure of a Party to fulfil any of its obligations hereunder shall not be considered to be a breach of, or default under, this RFP insofar as such inability arises from an event of Force Majeure, provided that the party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this RFP.

15.3 Measure to be taken

- a) A Party affected by an event of Force Majeure shall take all reasonable measures to ensure such Party's inability to fulfil its obligations hereunder with a minimum of delay.
- b) A Party affected by an event of Force Majeure shall notify the other Party of such event as soon as possible, and in any event not later than fourteen (14) days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give notice of the restoration of normal conditions as soon as possible.
- c) The Parties shall take all reasonable measures to minimize the consequences of any event of Force Majeure.

16. Arbitration

- 16.1 If the parties file to resolve their dispute or difference by such mutual consultations within thirty days of commencement of consultations, then either the service procuring agency or the service provider may give notice to the other party of its intention to commence arbitration, as hereinafter provided.
- 16.2 The applicable arbitration procedure will be as per the Arbitration and Conciliation Act 1996 as amended from time to time. In that event, the dispute or difference shall be referred to the sole arbitration of an officer as the arbitrator to be appointed with mutually consent from "SAROD" (Society for Affordable Redressal of Disputes) panel.
- 16.3 Work under the RFP shall, notwithstanding the existence of any such dispute or difference, continue during arbitration proceedings and no payment due or payable by the Service Procuring Agency shall be withheld on account of such proceedings unless such payments are the direct subject of the arbitration.
- 16.4 The venue of arbitration shall be the place from where the RFP has been issued.

17. Applicable Law and Jurisdiction

- 17.1 All matters connected with this shall be governed by the Indian law both substantive and procedural, for the time being in force and shall be subject to the exclusive jurisdiction of Indian Courts at Noida, U.P. No alternative offer shall be considered.

ANNEXURE- A: BIDDER PROFILE

Sl. No	Details	Bidder Response
1	Company Background	
	Name of the Company	
	Year of Incorporation	
	Type of the Company (Govt./PSU/Pub. Ltd./Pvt Ltd./LLP/Partner/Proprietor)	
2	Address	
	Corporate Office (HQ)	
	Local Office in Delhi/NCR	
	GST Registration Number & Date of Registration	
	PAN Card Number	
3	Authorized Contact Person	
	Name	
	Designation	
	Telephone/Mobile Number	
	Email	
4	Financial Parameters	
	Business Results in last three years	Annual Turnover in Crores
	2022-23	
	2021-22	
	2020-21	
	Only participant company figures to be mentioned. Not to include group/subsidiary company figures	Mention the above amount in INR only

Authorized Signatory of Bidder:

Name :
Designation :
Date :
Place :
Seal of the Company :

ANNEXURE-B: Eligibility Criteria

Sl.No.	Qualification Criteria	Documentary Evidence
1	Bidder should be registered under Company's act 1956 or 2013 /LLP /Partnership Firm /Society /Trust /Proprietorship firm	Copy of the Valid Registration Certificate
2	Bidder should have valid: a) GST registration b) PAN	Copy of Valid Certificate to be provided
3	Average annual turnover in the last 3 financial years	Balance Sheet/Turn over certificate from Chartered Accountant on the letterhead/ ITR copy of Last three years
4	Bidder should have experience in Operationalization & Maintenance of MMUs for any Hospital/ PSU/Central/State Government and exposure of public health	Copy of the "Work order / Contract agreement clearly highlighting the Scope of Work/Letter from customer for phase completion/Work Order
6	Bidder should have completed at least three projects for assessment of MMU Vehicle	Copy of the relevant work orders to be attached duly self-attested. Procuring Agency reserves the right to call for the original work orders, at his discretion.
7	Bidder should have Trained/Experienced resources	Documentary evidence should be presented (CVs for Key personnel)
8	Bidder should not be blacklisted by any Government/PSU Procuring agency as on the date of submission of the Bid	Letter signed by Authorized Signatory of the company as per the Annexure "G" on Company Letterhead

Note:

- Bidder must comply with the above-mentioned criteria. Non-compliance to any of the criteria may entail rejection of the bid. Procuring agency reserves the right to verify/evaluate the claims made by the bidder independently. Any misrepresentation will entail rejection of the offer.
- Evidence to be submitted for each eligibility criteria should be part of the same response document. Proper naming and indexing should be done to avoid any ambiguity.
- The bidder who successfully qualifies in the eligibility criteria, only their technical bids will be subsequently opened for further evaluation.

Authorized Signatory of Bidder:

Name :
 Designation :
 Date :
 Place :
 Seal of the Company :

ANNEXURE C: Technical Evaluation

Sl. No	Evaluation parameter	Max. Marks	Eligible Documentary
T1	Documents	10	
1	a) Copy of Valid Registration Certificate, GST Registration & PAN Card and relevant licenses and approvals	10	Copy of documents to be submitted
T2	Turn-over	10	
1	Average turnover of the bidder in last three financial year (2020-21, 2021-22 & 2022-23):	10	Balance Sheet/CA certificate /ITR copy of last 3 FY to be provided
T3	Project Experience of Bidder	40	
1	Relevant experience such as operationalization & maintenance of MMUs for any Hospital/ PSU/Central/State Government/Corporate/NGOs and exposure of public health	20	Copy of the relevant "Work order / Contract agreement to be submitted
	Experience in multi-state	20	
T4	Approach-methodology, mitigation plan	40	
1	1) Organization structure including details of experienced human resource: 20 Marks 2) Implementation strategy to complete the work as per timelines. (Strategy for mapping & verification the equipment available in the vehicle/MMU: 20 Marks	40	RFP Technical Response
	Total (T1+T2+T3+T4)	100	

Note:

- Bidder must comply with the above-mentioned criteria.
- Non-compliance to any of the criteria may entail rejection of the bid. Procuring agency reserves the right to verify/evaluate the claims made by the bidder independently. Any misrepresentation will entail rejection of the offer.
- Evidence to be submitted for each criteria should be part of the same response document. Proper naming and indexing should be done to avoid any ambiguity.
- The bidder who successfully qualifies in the eligibility criteria, only their technical bids will be subsequently opened for further evaluation.

Authorized Signatory of Bidder :
 Name :
 Designation :
 Date :
 Place :
 Seal of the Company :

ANNEXURE –D: Bidder’s Experience

Reference: RFP Ref. No. _____ Dated _____

Financial Year (Based on Purchase Order)	Name of the Client	Project details	Name, designation and contact details of representing the client for the purpose of reference	Order Value in Crores

I certify that the above-mentioned information and the relevant Annexures and enclosures are true and correct.

(Please attach documentary evidence like PO copy, certificate from the customers etc.)

Authorized Signatory of Bidder:

Name :
Designation :
Date :
Place :
Seal of the Company :

ANNEXURE-E

Undertaking from Vendor (On Company Letter Head)

This has reference to the RFP datedIn response to the RFP, we have submitted our technical & financial bids on.....at your office..... In connection with the above bids, we hereby declare as under: -

1. That we are neither related to any of your Trustees, Officers and other employees nor do we have any financial, commercial or other interests with any of the above persons in any capacity whatsoever.
2. That we have submitted the bids in the name of M/S..... and declare that no other bids have been submitted by us in the name of any other firms/companies/proprietors which comes under the same management and related parties.
3. We undertake that:
 - a) All information furnish by us in respect of fulfilment of eligibility criteria and qualification information of the Bid is complete, correct and true.
 - b) All copy of documents, credentials and documents submitted along with this Bid and genuine, authentic, true and valid.
4. We undertake that: -
 - a) We are not involved in any litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment.
 - b) We are not blacklisted by any Central/ State Government/ agency of Central/ State Government of India/Public Sector Undertaking/ any Regulatory Authorities/ Multilateral Funding agency in India for any kind of fraudulent activities.
5. We hereby undertake that If any information and document submitted is found to be false/incorrect or we violate any declaration at any stage of contract, Procuring agency has right to cancel my/our Bid and action as deemed fit may be taken against me/us, including termination of the contract, forfeiture of all dues and banning of our firm etc.

ANNEXURE - F

UNDERTAKING FOR BIDDERS WHO ARE REGISTERED AS MICRO/ SMALL ENTERPRISE

(This undertaking may be included in relevant section/part of Tender Document)

I /We confirm that the provisions of Micro and Small Enterprise are applicable to us and our Procuring agency falls under the definition of the following Category:

- i. – Micro Enterprises
- ii. – Small Enterprises

Please tick in the appropriate option box and attach relevant documents/certificate issued by any of the Authority mentioned below as evidence to their applicability of Micro and Small Enterprises:

- i. District Industries Centers (DICs)
- ii. Khadi & Village Industries Commission (KVIC)
- iii. Khadi & Village Industries Board (KVIB)
- iv. Coir Board o National Small Industries Corporation (NSIC)
- v. Directorate of Handicrafts and Handloom
- vi. MSEs registered under Udyam Registration (UR) portal
- vii. Any other Body specified by Ministry of Micro, Small and Medium Enterprises (MoMSME)

I/ We also undertake to inform the change in this status as aforesaid during the currency of the Contract, if any.

Dated _____

Signature of Bidder _____

ANNEXURE-G

Authorization to sign documents pertaining to bid submission against RFP no:

[To be given on agency/firm/company on Rs.10 stamp paper]

It is certified that we M/s having registered office at are submitting a bid proposal against RFP No. for empanelment for In this connection Mr./Ms..... working with our company as has been authorized to sign bid proposal documents or any other documents related to this bid submission. We, (name of company)..... are fully liable of the consequences arising by the act of signing bid documents by Mr./Ms.....

Signature

Name of Signatory

ANNEXURE- H

I _____ Son/Daughter of Shri

Proprietor/Partner/Director/Authorized
Signatory of _____ (Name of Firm/Agency) sign this declaration and
execute this tender document.

I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.

The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we/am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law and forfeiture of security deposit submitted by me along with tender.

Place
Date

Signature of Authorized Person
Full Name
Address/Company's Seal

ANNEUXRE - I

Format of Undertaking

(The following may be printed on a stamp paper worth Rs.100/- and to be provided along with RFP document without which the tender is liable to be rejected)

UNDERTAKING

1. I, _____ Son/Daughter of Shri _____ the authorized official to sign this RFP do hereby declare and affirm that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with all terms and conditions.
2. That the rates quoted by us are valid and binding upon us for the entire period of Contract.
3. That the earnest money of Rs. _____ (Rupees _____) deposited by us vide Demand Draft/Banker Cheque No. _____ Dated _____ drawn on _____ (Name of the Bank & branch) is attached herewith.
4. That I/we authorize Procuring agency to forfeit the security money deposit by us, if any delay or failure to provide services in assessment of MMU vehicles to the satisfaction of the Procuring agency.
5. That I/we will be in the position to provide contract as per the work explained to us to the satisfaction of the Procuring agency.
6. That there is no vigilance/CBI case or court case pending against me/my firm debaring me/my firm it undertakes contract work/supply of items quoted.
7. I have informed that Procuring agency has the right to accept or reject any or all the tenders/bids without assigning any reason thereof.
8. I am ready to sign the agreement with Procuring agency, if got selected.

Signature of the Authorized Person:

Place:

Full Name

Date:

Address of the Bidder:
Stamp

ANNEXURE-J

Inspection & Assessment of Old Vehicles – FINANCIAL BID (RATE QUOTED)

Sl. No.	Description	Offered Rate
1.	Inspection, Assessment of Old Mobile Medical Unit (available at different locations in India) – As per Anneuxre-4 Attached.	

1. The bidder to quote the rates inclusive of travel (boarding & lodging), manpower, service charges, GST and other charges.
2. No extra cost will be allowed in whatsoever manner to the successful bidder apart from the rates quoted against this bid.
3. TDS will be deducted as per applicable Income Tax Law.
4. The payment to the agency will be made only after completion of inspection, assessment and submission of detailed report duly certified by HLPPT representative.
5. The payment will be made within 45 days from the date of submission of invoice along with detailed inspection & assessment report duly certified by HLPPT Representative.

ANNEXURE - K
Details of old Vehicles proposed to be Inspected, Assessed

Sr. No.	State name	Vehicle No.	Current Location of MMU
1	Andhra Pradesh	DL 1L AA 2892	Vijayawada
2	Andhra Pradesh	UP 53 DT 7217	Visakhapatnam
3	Andhra Pradesh	UP 53 DT 7240	Chittoor
4	Arunachal Pradesh	DL 1L AA 1037	
5	Assam	DL 1L AA 1032	Kamrup Metro , DTC
6	Assam	UP 53 DT 7304	Kamrup , Boko TU
7	Bihar	DL 1L AA 4211	TBDC, Agamkuan, Patna
8	Bihar	UP 53 DT 7306	TBDC, Agamkuan, Patna
9	Chandigarh	DL 1L AA 2359	State TB Cell GMSH-16
10	Chhattisgarh	DL 1L AA 4254	Raipur
11	Chhattisgarh	UP 53 DT 7305	Raipur
12	Chhattisgarh	UP 53 DT 7253	Korba
13	Chhattisgarh	UP 53 DT 7238	Durg
14	Dadra & Nagar Haveli	DL 1L AA 3119	Dadra and Nagar Haveli
15	Daman & Diu	DL 1L AA 3113	Daman
16	Goa	DL 1L AA 1006	TB and chest hospital, St.inze, Panaji-Goa
17	Gujarat	DL 1L AA 3142	Jamnagar Muni.Corporation
18	Gujarat	UP 53 DT 7214	Botad
19	Gujarat	UP 53 DT 7239	Vadodara-R
20	Gujarat	UP 53 DT 7255	Dahod
21	Haryana	DL 1L AA 4568	Ambala
22	Himachal Pradesh	DL 1L AA 4219	PHC Bhota
23	Jammu	DL 1L AA 2396	STCS Jammu
24	Jharkhand	DL 1L AA 4406	DTC Ranchi
25	Jharkhand	UP 53 DT 7252	STC Ranchi
26	Jharkhand	UP 53 DT 7243	STC Ranchi
27	Jharkhand	UP 53 DT 7311	DTC Jamshedpur
28	KARNATAKA	UP 53 DT 7213	
29	Kashmir	DL 1L AA 2304	
30	Madhya Pradesh	DL 1L AA 4473	Shahdol
31	Madhya Pradesh	UP 53 DT 7254	Balaghat
32	Madhya Pradesh	UP 53 DT 7244	Gwalior
33	Madhya Pradesh	UP53 DT 7242	Sidhi
34	Madhya Pradesh	UP 53 DT 7312	Shivpuri

35	Madhya Pradesh	UP 53 DT 7190	Mandla
36	Madhya Pradesh	UP 53 DT 7395	Ashok Nagar
37	Madhya Pradesh	UP 53 DT 7241	Dindori
38	Madhya Pradesh	UP 53 DT 7307	Guna
39	Maharashtra	DL 1L AA 1365	STDC Nagpur
40	Maharashtra	DL 1L AA 1353	Pune
41	Maharashtra	UP 53 DT 7212	Pune
42	Maharashtra	UP 53 DT 7250	Pune
43	Maharashtra	UP 53 DT 7309	STDC Nagpur
44	Maharashtra	UP 53 DT7310	Mumbai
45	Manipur	DL 1 LY 9916	
46	Meghalaya	DL 1L AA 1086	
47	Mizoram	DL 1L AA 1083	Falkawan
48	Nagaland	DL 1L AA 1065	Kohima
49	Odisha	DL 1L AA 2737	Kaliapani PHC under Sukinda TU
50	Pondicherry	DL 1L AA 1572	
51	Punjab	DL 1L AA 2337	Chandigarh
52	Rajasthan	DL 1L AA 4540	Barmer
53	Rajasthan	UP 53 DT 7215	Bikaner
54	Rajasthan	UP 53 DT 7247	Allotted to Pratapgarh, presently stationed at Alwar(Pls check before team visit for current location)
55	Rajasthan	UP 53 DT 7303	Nagaur
56	Sikkim	DL 1L AA 4230	IRL, Near DTC Gangtok
57	Tamil Nadu	DL 1L AA 1583	Chennai
58	Tamil Nadu	DL 1L AA 1539	Chennai
59	Tamil Nadu	UP 53 DT 7396	ICMR-Chennai
60	Tamil Nadu	UP 53 DT 7237	ICMR-Chennai
61	Tamil Nadu	UP 53 DT 7246	ICMR-Chennai
62	Tamil Nadu	UP 53 DT 7210	ICMR-Chennai
63	Tripura	DL 1L AA 1096	DTC West, West District
64	Uttar Pradesh	DL 1L AA 4435	Barreilly
65	Uttar Pradesh	DL 1L AA 4428	Agra
66	Uttar Pradesh	DL 1L AA 4487	Varanasi
67	Uttar Pradesh	DL 1L AA 3992	Gorakhpur
68	Uttarakhand	DL 1L AA 4457	DTC Dehradun
69	West Bengal	DL 1L AA 4453	South Bengal
70	West Bengal	DL 1L AA 4455	North Bengal
71	West Bengal	UP 53 DT 7194	Jhargram
72	West Bengal	UP 53 DT 7248	Birbhum