

HINDUSTAN LATEX FAMILY PLANNING PROMOTION TRUST (HLPPT)

Request for Proposal For

Renovation & Refurbishment of existing building- landscaping, supply and fixing of Furniture Equipment, Electronics items and allied Equipment work at Pratheeksha Bhavan, Mallapuram district, Kerala

HLPPT/KMD/PRATHEEKSHA BHAVAN MLPM/KERALA/0076

Dated: 29th January 2022

HLPPT with support of Social Justice Department, Kerala, proposes to establish and operationalize a COE Home at Mallapuram for the residents of home. This center would house around 40 Adults on residential basis. The duration of the project would be three years. This center would be designed to provide multiplicity of services for the especially abled adult with the emphasis on self-help skills and self-concept development. The proposed home would also serve as a learning center which will provide education, training and therapeutic services for those adults classified as Severe and Profound Mentally.

Sealed quotations are invited from experienced Contractor/Firms for submitting 'Technical Bid' & 'Financial Bid'. Prospective agencies are advised to fill, sign, seal and submit hard copies of the quotation in TWO separate envelops. Envelop one superscripted "Technical Proposal for Renovation & Refurbishment - landscaping, supply and fixing of Furniture Equipment, Electronics items and allied Equipment work at Pratheeksha Bhavan" and envelop two superscripted by "Financial Proposal for Renovation and Refurbishment - landscaping, supply and fixing of Furniture Equipment, Electronics items and allied Equipment work at Pratheeksha Bhavan" by hand or courier the same on or before last date of receiving the quotation to:

<p>Manager - Administration Hindustan Latex Family Planning Promotion Trust (HLPPT) B-14A, IInd Floor, Sector 62, Noida, Gautam Budh Nagar, Uttar Pradesh - 201307 Ph. 0120 - 4231060/61/62</p>
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Queries: For any queries/area visit, please contact above mentioned on any working day after the RFP issue date mentioned above.

Date & Time of submission of Technical & Financial Proposal - 06th February 2022 by 5.00PM

1. Scope of Work/ Proposed Infrastructure Modification

The detailed BOQ is attached herewith along with RFP as per Annexure 2. The bidder has to submit their financial offer in the BOQ attached with this RFP.

2. Process of bidding and selection of Contractor

The finalization of the Contractor/ Firm shall be done based on the scores obtained in Technical Evaluation. The Contractor/ Firm will provide all supporting document that should fulfill the Technical evaluation criteria terms. The criteria of Technical evaluation would be:

1	Experience with HLPPT/Govt. Agency/NGO/Development Sector
2	Experience in similar type of activity
3	Annual Turnover/ITR - Financial Status of the agency.
4	Clientele list with satisfactory work completion certificate
5	Legal Status of the Company/Firm
6	Any other criteria as per discretion of Management.

Signature of Authorized Signatory with Seal
Date:

The Bidders are required to prepare and submit their proposal in accordance with the terms set forth in this RFP.

First stage in the selection process shall be evaluation of the Technical Proposal submitted by the Bidders. Financial Proposals of only those Bidders qualifying in the Technical Proposal would be opened.

Bidders are advised to submit their respective Bids after visiting the Project site and ascertaining for themselves the site conditions, location, surroundings, climate, availability of power, water and other utilities for renovation, access to site, handling and storage of materials, weather data, applicable laws and regulations, and any other matter considered relevant by them.

The service of the successful bidder shall stand automatically terminated at the expiry of contract period without any necessity on the part of HLPPT giving any notice to the firm.

Terms & Conditions

- a) The agency can be an individual/HUF/Association of Persons (AOP)/Society/Trust/Partnership firm/company incorporated under the laws of India.
- b) No agency shall be entitled to submit more than one bid whether jointly or severally. If one does so, all bids wherein the agency has participated shall stand disqualified.
- c) The agency shall bear all costs associated with the preparation and submission of bid.
- d) The agency must have PAN (Permanent Account Number) and registered with GST and the documents for the same is to be attached.
- e) HLPPT reserves the right to reject any and all proposals for failure to meet the requirements contained herein, to waive any technicalities, and to select the proposal which, in the HLPPT's sole judgment, best meets the requirements of the project.
- f) The Request for Proposal creates no obligation on the part of the HLPPT to award a contract or to compensate the bidder for any costs incurred during proposal presentation, response, submission, presentation, or oral interviews (if held).
- g) The HLPPT reserves the right to award a contract based upon proposals received without further discussion or negotiation. Bidder should not rely upon the opportunity to alter their qualifications during discussions.
- h) The HLPPT further reserves the right to make such investigation as it deems necessary to determine the ability of bidders to furnish the required services, and bidders shall furnish all such information for this purpose as the HLPPT may request.

Signature of Authorized Signatory with Seal

Date:

Annexure 1 Technical Quotation Submission Template

Application Form (This application to be prepared in organization's letter head)

S.No	Organization Details	
1	Name of Organization	
2	Address with pin code, email ID and Phone Numbers	
3	Legal Status of the Organization	
4	Pan and GST Number	
5	Year of Experience on the same field	
6	Annual Turnover of the organization of last 3 years	
7	Details of experts available with the organization	
8	List of Major Client (to be attached separately)	

Signature of Authorized Signatory with Seal
Date:

**Annexure 2: Financial Quotation Submission Template
(ON THE LETTER HEAD OF AGENCY)**

To,

Hindustan Latex Family Planning Promotion Trust (HLFPPT)

B-14A, IInd Floor, Sector 62, Noida, Gautam Budh Nagar, Uttar Pradesh - 201307

Ph. 0120 - 4231060/61/62

Ref: RFP for Renovation & Refurbishment - Landscaping, supply and fixing of Furniture Equipment, Electronics items and allied Equipment work at Pratheeksha Bhavan, Mallapuram district, Kerala

PRATHEEKSHA BHAVAN ESTIMATE FOR FURNITURE, LANDSCAPE, ELECTRONICS & ALLIED EQUIPMENTS AND INSTALLATION			
SL.NO	ITEM	QTY/AREA/ NO	AMOUNT
	Courtyard		
1	Balance Beam(The rate includes material and labour cost for installation)	18 Mtr	
2	Fixing new basketball Backboard (Size: 1.8m x 1.05m x .03m) mounted with 12ft high safety padded metal post	1 Pair	
3	Badminton/Volleyball - Mild Steel Movable Post & Net	1 Pair	
4	Open Gym Equipments such as Elliptical exerciser, Leg press, Air Walker, Rowing Machine, Push pull Chair and Park Scaling Ladder. The equipments should be ISI approved and made of 4inch iron pipes & 12mm iron sheet	1 each	
5	3 seater Swing made of wrought iron with a loading capacity of 300kg	1no	
6	2 single seater swing made of wrought iron with a loading capacity of 200kg	1no	
7	Educational Peg Board with geometrical shapes made of hardwood timber	8ft x 4ft	
8	Acrylic wall Mirror of Size 1.8m x .45m with wooden framework	4nos	
9	Manual Recliner Sofa Size: H 39 x W 33 x D 37; Seating Height : 18(all dimensions are in inches). Primary material : Rexine/art leather	4nos	
10	Bean Bag XXL size with beans. Material : Leatherette	6nos	
11	Punching bag & Gloves	1 no	
12	Scribble wall panel made of of white mica laminated on 8mm plywood. Refer design drawing	160sqft	
	Admin Block- Visitors Room		
12	Pinup Display Board made of Softboard secured with wooden frames. Refer Design drawing	96sqft	
13	TV unit & display shelf made of ferrocement slabs and door with aluminum frames and hylam sheet as per drawing attached	85sqft	
14	6 Seater Corner Sofa Set. Size : Sofa H 35 x W 65 x D 35 ;Lounger H 35 x W 35 x D 70. Primary Material Leatherette. Refer Design drawing	1 No	

15	4 Seater Discussion Table and chair set Size: Table: (H 29.1 x W 44.9 x D 27.6) Chair: (H 37.4 x W 17 x D 16.9) (All Dimensions Are in Inches) Material : Rubwood and Hardwood table top	1 No	
16	Curtain Set for windows With Fabric and iron rod(60in) with brackets. Size : L x W - 90 x 48 Inches. Material: fabric.	6 Nos	
17	Outdoor chairs Size: H 27.6 x W 23.6 x D 23.6 (All dimensions are in inches) Material : Metal and wood.	3 nos	
Superintendent Room			
18	Executive Table Size: Table: H 29.5 x W 70.9 x D 35.4; Return Storage: H 29.5 x W 47.2 x D 18.1 (All dimensions are in inches) Material : Engineered Wood & executive office chair with high back.	1no	
19	Visitors Chair Size:H 40 x W 24 x D 20 (All Dimensions in Inches) Material : Fabric & Wood	3no	
20	Storage Cabinet w.r.t design with ferrocement slabs and doors with aluminium frames and hylam sheet.Size: Refer Design	55sqft	
21	Computer table Size: H 32 x W 42 x D 20 (All dimensions are in inches) & Ergonomic work Chair	1no	
Staff Room			
22	Workstation Tables Size : H 29.5 x W 94.4 x D 23.6 (All dimensions are in inches) & Ergonomic work chairs for 2 Person	1no	
23	Storage Cabinet w.r.t design with ferrocement slabs and doors with aluminium frames and hylam sheet. Refer Design	46sqft	
Inmate Bedrooms			
24	6ft x 3ft x 4inch Rexine Covered Coiron Mattress	72 Nos	
25	Wardrobes made of ferrocement slabs and doors made of aluminium frames and hylam sheet. Size: 2.1 x .90m	72nos	
26	Acrylic wall Mirror of Size 1.5m x 1.5m with Wooden framework	8nos	
Activity Room			
27	Storage Cabinet w.r.t design made of ferrocement slab and aluminium frames & hylam sheet. Refer Design drawing	42sqft	
28	Acrylic wall Mirror of Size 5.0 x 2.1m with Wooden framework	113 sqft	
29	13ft wide projector pullout screen	1 no	
30	18ft x 7 ft educational interactive floor i.e sound responsive, light responsive,visual responsive	1no	
31	Visitek V12 brand home Projector fixed from ceiling	1no	
Doctor Consulting Room & Sick Room			
32	182 x 152 x 45cm Powder coated Mild steel frame and mild steel sheet patient Bed & 3inch thick rexine Mattress	3 nos	
33	Doctor Desk Size: H 29.5 x W 47.2 x D 23.6 (all dimension in inches) Mateial : Metal Legs & Engineered Wood & Ergonomic office Chair	1 Nos	
34	Patient Stool: Size : H 16 x W 13.5 x D 13.5 (All Dimension Are In Inches). Material Stainless Steel	4nos	
35	Storage Cabinet w.r.t design made of ferrocement slab and aluminium frames & hylam sheet Size: Refer design drawing	116sqft	
36	3 tier Stainless Steel trolley Size: H 35 x W 30 x D 17.5 (All Dimension Are In Inches)	3nos	

Ayurveda & Spa Area		
37	Wooden Shirodhara Ayurvedic Massage Table	1 no
38	Doctor Desk Size: H 29.5 x W 47.2 x D 23.6 (all dimension in inches) Mateial : Metal Legs & Engineered Wood & Ergonomic office Chair	1 Nos
39	Patient Stool: Size : H 16 x W 13.5 x D 13.5 (All Dimension Are In Inches). Material Stainless Steel	2 nos
40	Storage Cabinet w.r.t design made of ferrocement slab and aluminium frames & hylam sheet Size: Refer design drawing	30sqft
41	3 tier Stainless Steel trolley Size: H 35 x W 30 x D 17.5 (All Dimension Are In Inches)	1 no
Dining Room		
42	8 Seater fixed dining table & Chair, both made of Stainless Steel. Size: 40 inch x 84 inch	7Nos
43	3 Bulb Pendant Light Material: Aluminium, Size L60cm x w15cm x h 45cm	8 Nos
44	12 ft x 2ft SS buffet Counter	1no
45	Stainless Steel Pole Hanging swing type Food dustbin 100L	2 Nos
Stairroom & Stair Lift		
46	Curved Stair lift and installation. Load bearing capacity 100kg.	1 no
Physiotherapy, Gym & Art Therapy Rooms		
47	4 Seater wooden Study table Size 4ft x 4ft & Wooden study chairs for Art Therapy	2set
48	Artist Wooden Easel Stand 5 Ft high with Angle and Height Adjustment for Canvas Painting Display 5 ft [152 cm]	4nos
49	5ft x 5ft Wooden work table for art class as per design	2 nos
50	10 wooden chairs for artclass	10 nos
Token Counter		
51	Single seater lounge chair Size: H 32 x W 30x D 24 ; Seating Height: 18.9 (All dimensions are in inches) Material : Engineered wood and velvet fabric	4 nos
52	Outdoor Garden area with landscape, Plants and furnitures w.r.t design. Refer Design drawings	6100sqft
Total Cost Of Project		

Signature of Authorized Signatory with Seal
Date: