

LETTER OF ENQUIRY

Dear Sir,

Subject :- Enquiry for organizing a workshop in UP, Rajasthan and Uttarakhand states under Private Sector Integration- BQL Project.

Dear Sir,

Hindustan Latex Family Planning Promotion Trust (HLFPPT) is a not-for-profit trust promoted by HLL Lifecare Limited, a Government of India enterprise under the Ministry Health & Family Welfare (MoHFW).

HLFPPT is implementing the project Private Sector Integration - Building Quality and Linkages (BQL) to provide technical support to hospitals for Quality Improvement as per Joint Quality Standards (NABH and Manyata) which will improve healthcare services being offered through these facilities. The intervention will maximize the health impact for mothers and new-borns by enabling better health outcomes. This would accelerate the progress towards increasing access to and utilization of quality healthcare services. Through this intervention, certain value-added services such as neo-natal care, infertility, cervical cancer screening, breast cancer detection, nutrition and others will also be focused on to enhance the service portfolio of engaged hospitals. This will include strengthening through training, skill development centers, strengthening demand side financing with linkages to hospitals, government schemes and private insurers.

In this regard please share the quotation as per details and Specifications mentioned below:

S.No	Particular	Qty. (No. of Workshop)	No of Participant in Each Workshop	Rate Per Workshop (Rs.) (Inclusive of Taxes, Venue, Food, Stationery, Backdrop, etc.)	Total Amt. in Rs. (Inclusive of taxes, Venue, Food, Stationery, Backdrop, etc.)
1	Organizing a Learning Workshop in UP, Rajasthan and Uttarakhand states	09	70		

- i. The Hard copy of the quotation shall submit to address given below latest by 08th April 2024 at 6: 30 pm.

Procurement & Commercial Division
Hindustan Latex Family Planning Promotion Trust (HLFPPT)
 B-14A, Second Floor, Sector-62
 Gautam Budh Nagar , Noida-201307
 T: +0120-4673600

Terms & Conditions

1. Prices:-
 - i. The Rates should be inclusive of all applicable Taxes and other charges.
 - ii. The rate quoted by the agency will be valid up to 3 months from the date of submitted quotation.
 - iii. The quoted rates should be strictly as per details shared in this document, no deviation at later stage shall be entertained.



HLFPPT

Partners for Better Health

2. Payment Term:-

- i. The Payment will be made in 45 days from the date of Services & submission of invoice.
- ii. TDS will be deducted as per applicable income tax law.
- iii. Payment will be released through NEFT/RTGS.
- iv. **Documents required releasing the payment:**
 - a. Copy of Tax Invoice
 - b. The Agency must have PAN (Permanent Account Number) and registered with the GSTIN, Company registration certificate etc.
 - c. Document proof of the deliverables as per Purchase Order
 - d. Crossed /cancelled cheque of Bank Account for making payment through NEFT/RTGS.
 - e. Any other detail as required by the activity, as mentioned in Work order

3. Other Terms & Conditions:-

1. If any firm/Agency is registered with MSME, they are required to share the supportive document.
2. HLFPPPT reserves the right to reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
3. HLFPPPT reserves the right to cancel this LOE any time or at any stage without any reason / notice to the vendor or change/add any terms and conditions of the LOE by issuing addenda/corrigenda and communicating the same to vendors through email.
4. HLFPPPT reserves the right to extend the dates for submission of any and all responses to this document.
5. Agency to provide an undertaking on Company letter head duly signed & stamped as Annexure - 1(Enclosed).
6. HLFPPPT management reserves the right to change (*increase or reduce*) the numbers/units as per project requirement.
7. The agency will organizing a learning workshop in UP, Rajasthan and Uttarakhand states as per dates, location and other directives provide by HLFPPPT at the time of issuing Work Order.
8. The rates quoted by the agency should be inclusive of all taxes, transport & other Charges. No extra payment in whatsoever allowed apart from the quoted rates.
9. **Delivery**

The selected agency would be required to deliver the above mentioned services in timely manner as specified by the expected date mentioned in the PO/WO. In case of delay, penalty will be levied.

Thanking You.

Regards,



Procurement & Commercial Division
Hindustan Latex Family Planning Promotion Trust
(A trust promoted by HLL Lifecare Ltd.)
B-14A, 2nd Floor, Sector 62, Noida, UP 201301
Phn: 0120-4673600
Website: www.hlfppt.org