

Letter of Enquiry

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Subject :- Enquiry for printing and supply of Form A, Form B and Form C for UP, Rajasthan and Uttarakhand states under Private Sector Integration- BQL Project.

Dear Sir,

Hindustan Latex Family Planning Promotion Trust (HLFPPT) is a not-for-profit trust promoted by HLL Lifecare Limited, a Government of India enterprise under the Ministry Health & Family Welfare (MoHFW).

HLFPPT is implementing the project Private Sector Integration - Building Quality and Linkages (BQL) to provide technical support to hospitals for Quality Improvement as per Joint Quality Standards (NABH and Manyata) which will improve healthcare services being offered through these facilities. The intervention will maximize the health impact for mothers and new-borns by enabling better health outcomes. This would accelerate the progress towards increasing access to and utilization of quality healthcare services. Through this intervention, certain value-added services such as neo-natal care, infertility, cervical cancer screening, breast cancer detection, nutrition and others will also be focused on to enhance the service portfolio of engaged hospitals. This will include strengthening through training, skill development centers, strengthening demand side financing with linkages to hospitals, government schemes and private insurers.

HLFPPT is invites quotation from Agencies (hereinafter Bidders) for "Rate for Printing and supply of Form A, Form B and Form C for UP, Rajasthan and Uttarakhand states under Private Sector Integration- BQL Project "as per details & specification mentioned in below with terms & conditions:

Sr. No.	Particulars	Quantity	Specifications	Rate Per Unit/Pcs. (Rs.) (Inclusive Taxes)	Total Amt.(Rs.) (Inclusive Taxes)
1	Form A	1,20,000	One Page A4 Size, 150 GSM Paper, Single Colour, Both Side Printing as per Form A -Artwork Attached Supply Location :As per Details mentioned in Annexure -1		
2	Form B	1,20,000	Two Pages A4 Size 150 GSM Paper, Single Colour Both Side Printing as per Artwork Attached(Form B & Form B2) Supply Location :As per Details mentioned in Annexure -1		
3	Form C	1,20,000	One Page A4 Size 250 GSM Card Paper, Single Colour, Both Side Printing as per Card Artwork Supply Location :As per Details mentioned in Annexure -1		

i. The Hard copy of the quotation shall submit to address given below latest by 09th May 2024 at 6:00 P.M.

Address for submission of Bids:

Procurement & Commercial Division
Hindustan Latex Family Planning Promotion Trust (HLFPPT)
B-14A, Second Floor, Sector-62
Gautam Budh Nagar , Noida-201307
T: +0120-4673600 4673673

ANNEXURE - 1

S.No.	State	District
1	Uttar Pradesh	Aligarh
2	Uttar Pradesh	Azamgarh
3	Uttar Pradesh	Ballia
4	Uttar Pradesh	Bhadohi
5	Uttar Pradesh	Bijnor
6	Uttar Pradesh	Chandauli
7	Uttar Pradesh	Deoria
8	Uttar Pradesh	Etawah
9	Uttar Pradesh	Ghaziabad
10	Uttar Pradesh	Hathras
11	Uttar Pradesh	Jaunpur
12	Uttar Pradesh	Jhansi
13	Uttar Pradesh	Kanpur
14	Uttar Pradesh	Lucknow
15	Uttar Pradesh	Meerut
16	Uttar Pradesh	Mirzapur
17	Uttar Pradesh	Muzaffarnagar
18	Uttar Pradesh	Noida
19	Uttar Pradesh	Prayagraj
20	Uttar Pradesh	Shahjahanpur
21	Uttar Pradesh	Shamli
22	Uttar Pradesh	Sultanpur
23	Uttar Pradesh	Varanasi
24	Uttarakhand	Haridwar
25	Rajasthan	Alwar
26	Rajasthan	Bharatpur
27	Rajasthan	Jaipur
28	Rajasthan	Kotputli

1. The offered Rate should be inclusive of all Taxes, Freight charges and other charges etc.
2. The agency should print Form A, Form B and Form C as per enclosed artworks and as per coordination with HLFPPPT Representative.
3. The quoted rates should be strictly as per specification and details shared in this document, no deviation at later stage shall be entertained.
4. The bidder must have PAN (Permanent Account Number) & GST Registration Certificate.
5. If any firm/ Agency is registered with MSME, they are required to share the supportive document.
6. HLFPPPT reserves the right to reject a proposal to award if it determines that the Bidder recommended to award has engaged in corrupt or fraudulent practices in competing for the contract in question.
7. HLFPPPT reserves the right to cancel this LOE any time or at any stage without any reason / notice to the vendor or change/add any terms and conditions of the LOE by issuing ddenda/corrigenda and communicating the same to vendors through email.
8. HLFPPPT reserves the right to extend the dates for submission of any and all responses to this document.
9. HLFPPPT management reserves the right to change (*increase or reduce*) the numbers/units as per project requirement.
10. Supply will be as per location mentioned in Annexure -1. Supply to be done according to the quantities, specifications, quality, schedule and locations approved and provided by HLFPPPT at the time of issuing Purchase Order.
11. Delivery
The selected agency would be required to deliver the above mentioned items in a safe and timely manner as specified by the expected delivery date mentioned in the PO/WO. In case of delay, penalty will be levied.
11. Documents required to release the payment:
 - a. Bill / Invoice mentioning Permanent Account Number and GST Registration No.
 - b. Documentary proof of the deliverables as per Purchase order.

Payment Terms:

- i. TDS will be deducted as per applicable income tax law.
- ii. The payment will be done through Local Cheque / NEFT/ RTGS, Payment will be made in 45 days from the date of supply & submission of invoice.
- iii. All the payment will be released after submission of certified invoice and verification from the authorized representative of HLPPT.

Thanking You.

Regards