**HLFPPT/RFP/ ITassets/Noida/2014** **Date: .20.3.2014**

**Request for Proposal**

**Sub: Purchase of 1 Sony Laptop, 3 HP Probook laptop, 3 HP Laserjet printers for HLFPPT-Noida**

***Organisation Profile:*** *Hindustan Latex Family Planning Promotion Trust (HLFPPT) was constituted in year 1992 as a not for profit organization, promoted by HLL Lifecare Limited (A Government of India Enterprise) to work on various Reproductive and Child Health (RCH) issues with a vision to offer innovative solutions for better health. HLFPPT is registered as a society under the Travancore Cochin Charitable Trust Act. HLFPPT is one of the leading Non Government Organisations in India, working in close association with the community for improving their lives through, Social Marketing of Products and Services, Social Franchising of clinical health care, Planning & Implementation of HIV/AIDS, Prevention & Care Programmes and Consultancy.*

**Scope of work:**

Request for Proposal for **supply of 1 Sony Laptop, 3 HP Probook laptop, 3 HP Laserjet printers** atHLFPPT, B-14A, 2nd Floor, Sector-62, Noida -201307 (U.P.)

**Submission of bid:**

Interested parties can send their quotations to Alok Singh, Sr. Manager-IT & Admin at HLFPPT, B-14A, 2nd Floor, Sector-62, Noida -201307 (U.P.) on any working day upto 18.00 hours on or before 25.03.2014. For any further information please contact Mr. Alok Singh, contact no. 0120-4673600 Extn. 324

**Description of the required items**

|  |  |
| --- | --- |
| **Description** | **Qty** |
| Sony NB SVP13-213SN/B  ( P1321W) | 01 |
| HP Probook 4440S ( FOE24PA) | 03 |
| HP Laserjet Printer Pro 400 M401DN | 02 |
| HP Laserjet M1005 MFP | 01 |

Note:

1. The Rate offered by the agency should be valid for one month.
2. The payment for the supply of the goods will be made within 45 days on receipt of bill from the agency.

For any clarification or any additional information required, please contact the undersigned.

Mr. Alok Singh

Sr.Manager IT & Admin.

Hindustan Latex Family Planning Promotion Trust

A Trust Promoted by HLL Lifecare Limited

B-14A, Second Floor, Sector-62, Noida (U.P.) - 201307

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