



We invite applications from eligible candidates for the position of **Regional Coordinator for IUCD Project** based at various states (**Assam, Bihar, Jharkhand, Chhattisgarh, Odisha, Haryana and Noida/Delhi**). Following is the brief of job profile:

About Hindustan Latex Family Planning Promotion Trust- (IUCD PROJECT):

Organization Profile:

HLFPPT is a not-for profit organization promoted by HLL Lifecare Ltd., a Government of India company in the Ministry of Health and Family Welfare. Founded in 1992, HLFPPT has been a pioneer in Social Marketing and Social Franchising programs in the field of HIV/AIDS and Reproductive Health in India and has emerged as one of the largest India Public Health organizations. It has been implementing various public health programs pan India funded by the Government of India, state governments, multi-lateral, bilateral organization, international NGOs, Foundations and Corporate. HLFPPT proposes to recruit Regional Coordinators to oversee the IUCD capacity building program. For more information, please visit www.hlfppt.org.

Project Profile: HLFPPT proposes to build capacities of all ANMs/LHVs/Staff Nurses and Medical officers positioned at Sub-Centres, PHCs and CHCs, on IUCD insertion through 'No-touch technique' of IUCD insertion, in selected priority states. We invite applications from eligible candidates for the following positions:

(1) Regional Coordinator (Regional level position – 1 for one or two states):

States: Assam, Bihar, Jharkhand, Chhattisgarh, Odisha, Haryana and Noida/Delhi

Qualification: Post graduate degree in social sciences /MBA with at least 5 years of experience in managing health programs. Sound knowledge in capacity building, training and health management. Should have good team building skills.

Key Roles & Responsibilities:

- Responsible for management of all major activities under the project in coordination with State Program Coordinators for successful and timely completion of project activities in his/her region.
- Networking, liasoning and strategic communication with State level health authorities and other key stakeholders of the project. He/ She will guide and coordinate with State Program Coordinators and field officers for obtaining DOs, logistics arrangement for trainings etc. Evolve advocacy strategies for the program roll out at various levels, shall closely supervise the project and ensure the deliverables as per project document. He/ She will make periodic field visits and ensure close monitoring and supervision of the project.
- Review project budget utilization for the operationalization of the activities pertaining to training and ensuring compliance of financial procedures. Assure completion of activities as per the timeline. Review and monitor the progress and budget line items spent in different activities of the project. Provide strategic documentation support to all programs and support in development of innovative and impact oriented documents. Responsible for assuring preparation and compilation of all necessary reports and their submission. Any other work as and when required under the project.

Remuneration: Salary will commensurate with experience of the candidate and past salary drawn & negotiable.

Please Note: The interested candidates should send their detailed application along with CV within seven days after publication of this advertisement to:

Deputy Manager HR (Recruitment)

Hindustan Latex Family Planning Promotion Trust

B-14 A, Sector 62,

NOIDA, UP – 201301

Or E-mail at careers@hlfppt.org mentioning “**Application for the post of for State**” in the subject line of E-mail or on the top of the envelop if sent by post.